

Electronic Elections to the Academic Senate of Tomas Bata University (AS UTB)

The elections will be held via a web application available at:

<https://volby.utb.cz>

1. Login


The first time you access the site, a list of all institutions from eduID is displayed. To narrow the list down, use the search box to enter, e.g., the text **bat**. Only institutions with these characters in their name will remain in the list.

Then click on **Tomas Bata University in Zlín**.

The image shows two side-by-side screenshots of a web application interface. The left screenshot displays a list of institutions under the heading "Log in with". The institutions listed include: Academy of Arts, Architecture and Design in Prague; Academy of Performing Arts in Prague; Academy of Sciences Library; Anglo-american University; Archiepiscopal Gymnasium in Kromeriz - Library; Arts and Theatre Institute; Astronomical Institute of the Czech Academy of Sciences; AVU; BBMRI-ERIC; Biology Centre AS CR; Brno University of Technology; Central Bohemian Research Library; and Centre of Administration and Operations of AS CR. A red arrow points from the search box in the left screenshot to the search box in the right screenshot. The right screenshot shows the search results for the text "bat". The results list includes: Tomas Bata Regional Hospital; KRAJSKÁ NEMOCNICE T. BATI a.s.; and Tomas Bata University in Zlín, which is highlighted with a red rectangle. At the bottom of both screenshots, there are flags of various countries and the text "CESNET Personal data processing".

When you are automatically redirected to the login page (<https://shibboleth.utb.cz/>), please use your UTB login data used to access services such as STAG.

LOGIN UTBcs čeština

 Tomas Bata University in Zlín

LOGIN UTB PORTAL

Use your university Single-Sign On (Shibboleth) account to log into service:
Volby UTB

TBU username (login): ?

Password: ?

☐ Don't Remember Login

☐ Clear prior granting of permission for release of your information to this service.


LOG IN


WHERE CAN YOU LEARN YOUR USERNAME AND PASSWORD? FORGOT YOUR PASSWORD?

- **Students:** in [IS/STAG Portal](#) in the **User Info** tab.
- **Employees:** from the IT administrator of your faculty or from CVT.
- If you want to change your TBU password, use the [TBU Portal](#).

TROUBLE LOGGING IN?

In case of issues using this login portal, write to shibboleth@utb.cz.

 knihovna.utb.cz






TBU in Zlín Library © 2021


2. A display of available polls



After a successful login, the default page of the web application is displayed, which lists the polls in which the logged-in user has the right to vote. The poll also shows the start and end date/time of the poll.

A blank box at the end indicates that the logged-in user has not yet voted in that poll.


 utb.cz 🇬🇧  korbel (KORBEL Jiří)

 Volby Seznam voleb

 **Správa**

 Filter Start of voting ▾ 

Actual Scheduled Completed Canceled

Volby do AS UTB - test 2022-01-31 8:00  2022-02-01 12:00 ☐

1 record found.

3. Voting

Clicking on the selected poll displays its details, including the option to cast your vote.

Volby do AS UTB - test

Anonymous voting takes place on 2022-01-31 8:00 - 2022-02-01 12:00.


Voting is in progress

Název	Popis hlasování
Volby do AS UTB - test	Vyberte nejméně jednoho, nejvíce však čtyři kandidáty.

The number of options that you have to select: 1 - 4.
Selected (0):

- ☐ Drlíková Markéta, Ing., Ph.D.
- ☐ Halíková Jana, doc. Ing., Ph.D.
- ☐ Pecka Soběslav, prof. Ing., DrSc.
- ☐ Straka Valdemar, doc. Ing., Ph.D.
- ☐ Svoboda Luděk, Ing.
- ☐ Zima Radim, prof. Ing., CSc.

Select a number of candidates to meet the poll requirement.

Only in case the selected number of candidates is within the specified range the Vote button  is activated.

After clicking on the "Vote" button, a prompt is displayed to confirm the vote. To submit your choice, click on the "Confirm" prompt. If you still want to change your selection, close the prompt by clicking on the cross in the top right corner.

Confirmation

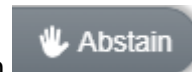
Please confirm your choice:

- Drlíková Markéta, Ing., Ph.D.
- Pecka Soběslav, prof. Ing., DrSc.
- Svoboda Luděk, Ing.

Confirm

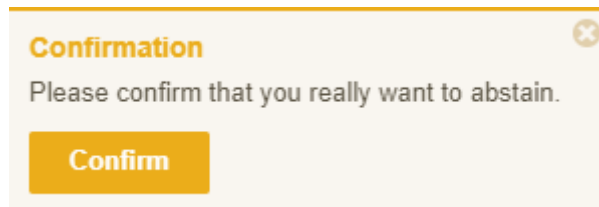
4. Abstaining from voting

In addition to the "Vote" button, there is an "Abstain" button



ATTENTION!

If you select the "Abstain" option, your participation in the election is counted, but you do not vote for any of the candidates. **You cast an invalid ballot.**



5. Confirmation of the vote

Once your choice has been confirmed, whether you vote or abstain, you will be notified that your choice has been accepted and counted. At the same time, a confirmation is sent to the email address of the logged-in (voting) user.

